Section 180 – Nature Conservation (Animals) Regulation 2020

Educational purposes permit

(taking or using a protected animal for educational purposes)

# Important information for applicants

Applications can be made using the Department of Environment and Science (the department) digital platform for online services and transactions. Visit <https://www.business.qld.gov.au/running-business/environment/online-services> for more information.

Use this form to apply for an educational purposes permit that involves the take, keep and use of protected animals if:

* The animal is proposed to be taken, used, or kept under the permit for an educational purpose; and
* The proposed holder for the permit would not, or does not intent to, gain a financial benefit from taking, keeping, or using the animal under the permit.

Do not use this application form if you wish to take, keep, and use native wildlife in a classroom for educational purposes. Please use the application form – educational purposes permit (native wildlife kept in classroom) available at <https://environment.des.qld.gov.au/licences-permits/plants-animals/application-forms>.

Activities carried out under an educational purposes permit (taking or using a protected animal for educational purposes) may be undertaken on private land, public purposes reserves, and other estate that operates outside of protected areas (including nature refuges and special wildlife reserves), marine parks, state forest estate and recreation areas management estate.

**I**nformation that you give in this form will assist your application to be processed as prescribed by the *Nature Conservation Act 1992* (the Act). Your application must be assessed under the relevant legislation, and an authority granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**

Permits and authorities for activities carried out in areas that include the Wet Tropics World Heritage Area are subject to an agreement with the Traditional Owners. This initial consultation will be undertaken by staff of the relevant department once the application has been received.

Before lodging this application, you should be familiar with the requirements of the Act which is available from the Office of the Queensland Parliamentary Counsel website at <http://www.legislation.qld.gov.au>.

It is recommended before submitting your application, you discuss your project with the department. Please contact Permits and Licensing on 1300 130 372, option 4.

# Terms and Conditions

**Permits, licences and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native plants, birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon a number of things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

To apply for permits:

* within the protected area estate (including nature refuges and special wildlife reserves) as defined in the Act (e.g. national park, national park [Aboriginal land], national park [Torres Strait Island land] etc); or
* within a marine park under the *Marine Parks Act 2004*; or
* within State forest estate under the *Forestry Act 1959* (e.g. state forests and timber reserves).

Please contact Queensland Parks and Wildlife Service and Partnerships (QPWS&P) at [parkaccess@des.qld.gov.au](mailto:parkaccess@des.qld.gov.au)

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The Act and the subordinate Nature Conservation Regulations may be found online on the Office of the Queensland Parliamentary Counsel website at <http://www.legislation.qld.gov.au>.

**Privacy statement for wildlife permits**

Information you provide assists the department to administer wildlife licences, permits and authorities granted under the Act.

Some information may be provided to the Department of Agriculture and Fisheries; Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at <https://www.des.qld.gov.au/legal/privacy.html>. For specific privacy information or enquiries please email [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au).

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# Completion of this form

# To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

# If you do not complete all sections, sign, and date the application form, your application will be returned to you as an invalid application.

# You may only lodge this application if you have accepted the above terms and conditions

# I accept the above terms and conditions.

# Applicant information

A wildlife authority may only be granted to an individual or corporation. A corporation must have an office in Queensland to be eligible to apply for an authority. Please tick the appropriate box:

**An individual** → **Complete** Section 3 **applicant details in full — then go to section 6**

**An organisation** → **Complete** Section 4 **applicant details — then go to section 5**

# Applicant details for an individual

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
| Mr  Mrs  Ms  Miss  Other |  |  |  |  |

# Applicant details for an organisation

Organisation type –

Company  Australian registered (foreign) body  Incorporated association

Co-operation  Government  Not for profit organisation

|  |  |
| --- | --- |
| \*australian business number | \* business name |
|  |  |

|  |  |
| --- | --- |
| Chief executive officer | Australian company number / association number |
|  |  |

# Is the organisation an educational institution?

Note: An educational purposes permit must not be granted to a corporation unless the corporation is an *educational institution*.

An educational institution under the Nature Conservation (Animals) Regulation 2020 means -

1. an approved education and care service under the Education and Care Services National Law (Queensland); or
2. a Queensland education and care approved service under the *Education and Care Services Act 2013*; or
3. a State educational institution or non-State school under the *Education (General Provisions) Act 2006*; or
4. a registered higher education provider under the *Tertiary Education Quality and Standards Agency Act 2011* (Commonwealth); or
5. a registered training organisation under the *National Vocational Education and Training Regulator Act 2011* (Commonwealth.

Is the applicant a registered educational institution?

No – STOP do not proceed any further with this application.

Yes – specify educational institution type below. A copy of the education institution documentation is attached.

|  |
| --- |
| educational institution type: |
| Choose an item. |

# Applicant registered / residential address

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS registered/RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

# Applicant contact details – email and phone contact is mandatory

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number (NOTE: 10 digits including area code) |

1. **Activity location**

To conduct a research activity on a non-protected area and you do not have a specific location for the activity, select ‘Local Government Area’ or ‘itinerant’ for the whole of the State.

Note: if any your research will occur on a protected area (including a nature refuge) you will need a separate authority under the Nature Conservation (Protected Area Management) Regulation 2017.

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address ( | \* Suburb | \* State | \* POST CODE |
|  |  | \* |  |

**OR**

|  |  |
| --- | --- |
| \* Lot number | \* Plan number |
|  |  |

**OR**

|  |
| --- |
| lOCAL gOVERNMENT aUTHORITY |
|  |

**OR**

# Itinerant (State of Qld)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **COMMON NAME**  **Genus**  **Family** | **wILDLIFE sTATUS**  **SELECT ONE**  live  dead  meat  eggs  skins  mounted specimen  parts/products | **pARTS/ pRODUCTS dESCRIPTION** | **LOCATION** | **qUANTITY** | **Unit**  **SELECT ONE**  %  acres  grams  hectares  individuals  kilograms  m2  millilitres |
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# Wildlife details

(If you require more space, attach a separate sheet of wildlife details)

# Location where the wildlife is to be kept (if applicable)

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address | \* Suburb | \* State | \* POST CODE |
|  |  | \* |  |

# Wildlife suitability

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act; or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence relating to wildlife against another Act, or an offence, however described, equivalent to an offence mentioned under (i) or (ii) under the law of another State or country?

Yes – an assessment officer will contact you regarding this response.

No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
   1. is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
   2. regularly directs staff for the activity or business in their duties; or
   3. is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.

# If applicable, specify the details of your intended disposal/release of the wildlife, including an estimate of the timeframe for the release or disposal.

If the project involves the removal of animals from the wild, including animal parts, you must indicate where the wildlife will be kept and how you intend to dispose of the wildlife, this includes the lodgement of specimens with museums or herbaria.

For live animals, the department must be consulted about disposal options. Email [wildlife@des.qld.gov.au](mailto:wildlife@des.qld.gov.au) outlining your proposal.

Provide a summary only below. If more room is required, please attach the full question response.

|  |
| --- |
| specify details: |
|  |

# What are your relevant qualifications?

Provide a list of your qualifications that are relevant to the application including the year and a description of the nature of the qualification. For example, Bachelor of Applied Science (Queensland University) 1997 with majors in zoology and botany with experience in field studies.

A copy of all relevant qualification(s) relating to this application is attached.

Provide a summary only below, if more room is required, please attach the full question response.

|  |
| --- |
| Detail the qualification(s): |
|  |

**OR**

Provide a statement which demonstrates your experience and knowledge in relation to the activities proposed to be carried out under the permit. For example, you may wish to outline how long you have been teaching in the education field, what age groups or demographics you have been educating etc.

|  |
| --- |
| Detail experience and knowledge: |
|  |

**AND**

Outline your experience in the care and husbandry of the wildlife. For example, a project may involve the trapping, handling, and release of wildlife, describe your experience in the care and husbandry of wildlife for this activity.

|  |
| --- |
| Detail the qualification(s): |
|  |

# Project details

|  |  |
| --- | --- |
| What is the project name? |  |
| What is the proposed commencement date for the project? |  |
| What is the proposed completion date for the project? |  |

# Are you the chief executive officer of a corporation or business or an independent researcher?

Independent researcher – go to section 17

Chief executive officer of a corporation or business – go to section 18.

Neither of above – go to section 16.

1. **Project supervisor’s details**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Project supervisor’s name | | | organisation | | | |
|  | | |  | | | |
| contact address | | \* Suburb | | | \* State | \* POST CODE |
|  | |  | | | \* |  |
| telephone (business hours) | Mobile | | | Email | | |
|  |  | | |  | | |

# If you are an independent researcher, are you associated with an organisation?

Yes – go to section 18.

No – go to section 20.

# Organisation associated with the project

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| organisation name | | | organisation’s chief executive officer | | |
|  | | |  | | |
| registered address | | \* Suburb | | \* State | \* POST CODE |
|  | |  | | \* |  |
| telephone (business hours) | Email | | | | |
|  |  | | | | |

# Chief executive officer statement of support

Attached is the chief executive officer statement of support.

# Is there a commercial benefit?

Is it either intended or likely that this project will result in the applicant, or the organisation associated with the applicant’s project, gaining a commercial benefit of any kind through the use of biological material (or derivative of it) obtained as a result of the granting of this permit?

This includes photography for commercial publication, e.g. books, CD-ROMS

Note: Bioprospecting involves the use of biological material (or a derivative it) in the production of biologically or chemically active compounds for commercial gain. Please indicate whether your project contains any aspects that may relate to the collection of biological material (plant or animal) for bioprospecting purposes.

No

Yes – provide details of commercial benefit.

|  |
| --- |
| details of commercial benefit |
|  |

# Project aims

Provide a summary only below

Note: If required, you may also upload full details of the project in a combined final document (relating to section 21 to section 31) at the end of the application process.

|  |
| --- |
| detail the aims of the project |
|  |

# Project justification (about 200 words)

If the project requires the take of wildlife, provide specific reasons why the activities cannot be undertaken on specimens sought from captive populations. All quantities of wildlife to be taken permanently are to be fully justified.

Provide a summary only below

|  |
| --- |
| justification |
|  |

# Project methodology (200 words or less)

Provide a detailed summary of the methods to be employed for the proposed project including techniques, apparatus/equipment (including firearms and scheduled drugs), sampling effort including number of wildlife to be sampled etc.

If scheduled drugs are to be used within the project, the applicant must provide documentary evidence indicating authority for them to administer drugs.

|  |
| --- |
| methodology |
|  |

# Measures to minimise impacts

Provide details of proposed structures to be erected and indicate what measures will be implemented to minimise impacts on target species.

Provide information on the likely and/or potential effects on natural resources of the project, any environmental management arrangements proposed (e.g. rehabilitation of substrate, rubbish collection and disposal) and any water quality or other monitoring to be carried out to assess the effects of the project.

Provide a summary only below.

|  |
| --- |
| measures |
|  |

# Consultations

Provide details of any consultation that may have been conducted in relation to the proposed project and the response of community groups, conservation groups and other interested parties (e.g. has there been any support or objections?).

Provide a summary only below.

|  |
| --- |
| consultations |
|  |

# Management outcomes (200 words or less)

Describe any management outcomes that are likely to be derived from the proposed project that may be of relevance to the department (if applicable).

This could include any information that would assist the department with the conservation and management of wildlife or its habitat; the eradication of feral species and weeds; the improved management of resources, both natural and cultural; and the provision of information to the public to increase their knowledge and participation in the protection of the environment.

Provide a summary only below.

|  |
| --- |
| management outcomes |
|  |

# Does the project involve the use of vertebrae animals?

No

Yes - attach copies of relevant approvals (if applicable)

Animal ethics committee approval;

Provisional banding authority from the Australian Bird and Bat Banding Scheme.

Notes:

If you have answered ‘yes’, you may require approval from an animal ethics committee. The relevant legislation is administered by Biosecurity Queensland, a service of the Department of Agriculture and Fisheries. Please contact Biosecurity Queensland to discuss this matter. Alternatively, if your university has its own animal ethics committee, you should contact that body in the first instance.

It is preferable, but not mandatory, that your project (except if limited to, for example, the trapping, banding, and immediate release of wild birds) should have prior approval from an appropriate animal ethics committee. You are encouraged to provide a copy of the approval with this application if it is available.

For any scientific research on birds or bats that involves banding (coloured or numbered), you are also encouraged to provide a copy of a provisional banding authority from the Australian Bird and Bat Banding Scheme. The use or take of vertebrate animals involves (but is not restricted to) the pursuit, baiting, feeding, capture, and handling of the animals.

The department reviews all applications that involve the permanent take of protected vertebrates. A review of all applications that involve the permanent take of protected vertebrates will apply if any of the following criteria apply:

* The permanent take of greater than 20 individuals of any one (1) of the reptile or amphibians (excluding eggs and tadpoles) with more than four (4) per location, or the total permanent take of more than 100 reptiles or amphibians from multiple species (excluding eggs and tadpoles); or
* The total permanent take of greater than five (5) individuals of any one (1) species of bird or mammal, or the total permanent take of more than 20 birds and mammals from multiple species; or
* The interference with a species classed as endangered under the *Nature Conservation Act 1992* and its regulations.

Depending on the species involved, the application may be forwarded to specialised department officers for comment and advice on the proposed activity. This referral may add to the assessment time of the application.

# Does Native Title apply to your permit location?

In order to comply with the *Native Title (Queensland) Act 1993*, the department must undertake a native title assessment for each application or renewal for a scientific research permit that involves living aquatic wildlife.

The purpose of the assessment is to determine if native title parties have a legal right to be notified about the possible grant of a permit and to have their comments taken into account when making a decision on whether or not to grant the permit.

Yes - a map of activity location(s) relating to this application is attached.

No

# List all authorised assistants, if applicable

Applicants must supply the full name, date of birth and residential address of all persons who will be assisting with their proposed project. Applicants must note that if a permit is issued, they are responsible for all activities that are undertaken under the jurisdiction of the permit, including the activities of nominated collectors.

(If you require more space, attach a separate sheet of authorised assistants

|  |  |  |
| --- | --- | --- |
| NAME | RESIDENTIAL ADDRESS | DATE OF BIRTH |
|  |  |  |
|  |  |  |
|  |  |  |
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|  |  |  |

# Will you be attaching referee reports?

Yes

|  |  |  |
| --- | --- | --- |
| REFEREE NAME 1 | CONTACT DETAILS OF REFEREE 1 | REFEREE REPORT ATTACHED |
|  |  | Yes |
| REFEREE NAME 2 | CONTACT DETAILS OF REFEREE 2 | REFEREE REPORT ATTACHED |
|  |  | Yes |

No – Provide reason why reports will not be attached.

|  |
| --- |
| Provide reason who reports will not be attached |
|  |

# Project start date

Select an effective date:

Decision Date (‘decision date’ is the date the permit is approved and issued)

or

Nominated Date       (‘nominated date’ is a date in the future and the start of the project)

# Have you held this permit previously?

Yes – provide the following information:

|  |  |
| --- | --- |
| Permit number and expiry date: |  |
| Have all ‘return of operations’ due under the above permit been submitted? | Yes  No – STOP – all return of operations must be submitted prior to lodging this application. |

No – for new applicants - please acknowledge the following by checking the box:

I am aware that should this application be approved, I must keep records of wildlife taken on a ‘return of operation’s’ form and submit this to the department annually (every 12 months) for duration of the permit, and upon expiry.

Note: Return of operations may be submitted electronically through online services or using the approved return of operations form available on the departments website at <https://environment.des.qld.gov.au/licences-permits/plants-animals/return-of-operations>

# Person in charge

Details of the person nominated to be in charge of the place(s) where the authorised activity is to be undertaken.

Same as applicant  Alternate person in charge

# Person in charge identity details

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
|  |  |  |  |  |

# Residential address

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

# Person in charge contact details – email and phone contact is mandatory

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number: NOTE: 10 digits (INCLUDING area code) |

# Application contact details

Same as applicant  Alternate contact person

An alternative contact nominated by the legal entity which either has or will submit an application to be assessed by the department. All departmental correspondence relating to the assessment of applications will be directed to the application contact. However, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact, or if nominated, the primary contact.

|  |  |  |  |
| --- | --- | --- | --- |
| \*name or position | \*PRIMARY PHONE. NOTE: 10 digits (INCLUDING area code) | email address | secondary phone |
|  |  |  |  |

# Applicant’s signature

|  |  |
| --- | --- |
| APPLICANT’S NAME |  |
| APPLICANT’S SIGNATURE | DATE |
| if the applicant is a corporation, please indicate your position in the corporation | |

|  |  |
| --- | --- |
| Applicant checklist All sections on application form completed, signed, and dated.  Final project document (if required).  Supporting information attached. | Please return your completed application to:  **Permits and Licensing**  **Department of Environment and Science**  GPO Box 2454  Brisbane  Queensland 4001  Enquiries: **1300 130 372 option 4**  Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au) |