**Section 186 – Nature Conservation (Animals) Regulation 2020**

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| **Permit to keep wildlife** |
| **Important information for applicants**  Applications can be made using the Department of Environment and Science (the department) digital platform for online services and transactions. In some instances, online licences are granted straight away. Visit <https://www.business.qld.gov.au/running-business/environment/online-services> for more information.  Use this form to apply for a permit to keep wildlife. Information requested will enable your application to be processed as prescribed by the *Nature Conservation Act 1992* (the Act). Your application must be assessed, and a permit granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**  Before lodging this application you should be familiar with the requirements of the Nature Conservation Act and regulations, available from the Office of the Queensland Parliamentary Counsel website <http://www.legislation.qld.gov.au> If you have queries about how to complete this form correctly or need guidance contact the Permits and Licensing on **1300 130 372 option 4**. |

A permit to keep wildlife can only be granted for one (1) or more of the following purposes:

* to keep a protected animal taken under a rehabilitation permit and which the chief executive reasonably believes is unable to survive in the wild; or
* to keep a protected animal that is or has been kept by a person in another State under a law of that State and is moving to Queensland; or
* to keep a protected animal that was lawfully obtained and kept at a time when it was not a protected animal; or
* to temporarily keep a protected animal, international animal or prohibited animal that has been kept under a relevant authority, other than a rehabilitation permit, that has expired; or
* to temporarily keep a protected animal that is being kept under a farming licence at a place other than the authorised premises.

**Terms and Conditions**

**Permits, licences and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon a number of things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

To apply for permits:

* within the protected area estate (including nature refuges and special wildlife reserves) as defined in the Act (e.g. national park, national park (Aboriginal land), national park (Torres Strait Island land) etc); or
* within a marine park under the *Marine Parks Act 2004*; or
* within State forest estate under the *Forestry Act 1959* (e.g. state forests and timber reserves).

Please contact Queensland Parks and Wildlife Service and Partnerships (QPWS&P) at [parkaccess@des.qld.gov.au](mailto:parkaccess@des.qld.gov.au)

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The *Nature Conservation Act 1992* and the subordinate Nature Conservation Regulations may be found online on the [Office of Queensland Parliamentary Counsel](https://www.legislation.qld.gov.au/Acts_SLs/Acts_SL.htm) website.

**Privacy statement for wildlife permits**

Information you provide, assists the department in administering animals and plant licences, permits and authorities granted under the *Nature Conservation Act 1992*.

Some information may be provided to the Departments of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at <https://www.des.qld.gov.au/legal/privacy.html>. For specific privacy information or enquiries please email [privacy@des.qld.gov.au](mailto:privacy@des.qld.gov.au).

# Completion of this form

# To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

# If you do not complete all sections, sign, and date the application form, your application will be returned to you as an invalid application.

1. **You may only lodge this application if you have accepted the above terms and conditions**

I accept the above terms and conditions.

1. **Applicant information**

A wildlife authority may only be granted to an individual or corporation. A corporation must have an office in Queensland to be eligible to apply for an authority. Please tick the appropriate box:

**An individual** → **Complete** Section 3 **applicant details — then complete sections 5 to 16.**

**An organisation** → **Complete** Section 4 **applicant details — then complete sections 5 to 16**.

1. **Applicant details for an individual**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
| Mr  Mrs  Ms  Miss  Other |  |  |  |  |

1. **Applicant details for an organisation**

Organisation type –

Company  Australian registered (foreign) body  Incorporated association

Co-operative  Government  Not for profit organisation

|  |  |  |
| --- | --- | --- |
| \*australian business number | \* business name | |
|  |  | |
| Chief executive officer | | Australian company number / association number |
|  | |  |

1. **Applicant registered / residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS registered/RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

1. **Applicant contact details – email and phone contact is mandatory**

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number (NOTE: 10 digits including area code) |

1. **Permit to keep wildlife**

Please tick the appropriate box:

Keep a protected animal that was taken under a rehabilitation permit, and which now cannot be released to the wild.

Keep a protected animal previously authorised under another State or Territory permit or authority.

Keep a protected animal that was lawfully obtained and kept at a time when it was not a protected animal.

Temporarily keep a protected animal, international animal or prohibited animal that has been kept under a relevant authority, other than a rehabilitation permit, that has expired.

Temporarily keep a protected animal that is being kept under a farming licence at a place other than the authorised premises.

1. **Code of practice and appropriate keep**

I have the necessary skills, experience, and equipment to keep relevant animals under this licence in accordance with the Code of practice - Captive reptile and amphibian husbandry and/or Code of practice – Aviculture.

Yes

No – an assessment officer will contact you regarding this response.

1. **Location of the activity**

Provide the address where the wildlife is to be kept. This authority can be granted for one place only and it should not be a post office box.

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address (WRITE “AS ABOVE” IF SAME AS RESIDENTIAL / REGISTERED ADDRESS) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

**OR**

|  |  |
| --- | --- |
| \* Lot number | \* Plan number |
|  |  |

1. **Wildlife details**

(If you require more space, attach a separate sheet of wildlife details).

|  |  |  |  |
| --- | --- | --- | --- |
| **COMMON NAME** | **SCIENTIFIC NAME** | **wILDLIFE sTATUS**  **SELECT ONE**  Live  Fertilised eggs | **qUANTITY** |
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1. **Will you be attaching a veterinarian certificate or letter?**

Note:Only answer if applying to keep a non-releasable protected animal for life.

To assist the department to make a decision on the future of the animal, a veterinarian certificate may be required to verify the nature of the illness/injury that prevents the animal from being released back into the wild.

Yes – veterinarian certificate/letter attached.

No – an assessment officer will contact you regarding this response.

1. **Wildlife suitability**

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act; or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence relating to wildlife against another Act, or an offence, however described, equivalent to an offence mentioned under (i) or (ii) under the law of another State or country?

Yes – an assessment officer will contact you regarding this response.

No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
   1. is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
   2. regularly directs staff for the activity or business in their duties; or
   3. is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.
3. **Person in charge**

Details of the person nominated to be in charge of the place(s) where the authorised activity is to be undertaken.

Same as applicant  Alternate person in charge

**Person in charge identity details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TITLE | \*first name | Middle name | \*Surname | \* DATE OF BIRTH |
|  |  |  |  |  |

**Person in charge registered / residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* RESIDENTIAL ADDRESS (not a post office box) | \* Suburb | \* State | \* POST CODE |
|  |  |  |  |

(WRITE ‘AS ABOVE’’ IF SAME AS REGISTERED RESIDENTIAL ADDRESS)

|  |  |  |  |
| --- | --- | --- | --- |
| POSTAL ADDRESS | Suburb | State | POST CODE |
|  |  |  |  |

**Person in charge contact details – email and phone contact is mandatory.**

|  |  |  |  |
| --- | --- | --- | --- |
| EMAIL address |  | | |
| Phone type  Home phone  Office phone  Mobile phone | | Area code | Phone number: NOTE: 10 digits (INCLUDING area code) |

1. **Application contact details**

Same as applicant  Alternate contact person

An alternative contact nominated by the legal entity which either has or will submit to be assessed by the department. All departmental correspondence relating to the assessment of applications will be directed to the application contact, however, if the application results in the issuing of a relevant authority, the relevant authority will be sent to the customer contact or if nominated, the primary contact.

|  |  |  |  |
| --- | --- | --- | --- |
| \*name or position | \*PRIMARY PHONE. NOTE: 10 digits (INCLUDING area code) | email address | secondary phone |
|  |  |  |  |

1. **Applicant’s signature**

|  |  |  |
| --- | --- | --- |
| APPLICANT’S NAME | |  |
| APPLICANT’S SIGNATURE | | DATE |
| if the applicant is a corporation, please indicate your position in the corporation | | |
| 1. **Applicant checklist**   All sections on application form completed, signed, and dated.  Supporting information attached.  Fees – application and record book (if ordering)  cheque or money order (attached)  credit card – you will be contacted by Permits and Licensing.  **Please make all cheques or money orders payable to Department of Environment and Science** | Please return your completed application to:  **Permits and Licensing**  **Department of Environment and Science**  GPO Box 2454  Brisbane  Queensland 4001  Enquiries: **1300 130 372 option 4**  Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au) | | |

A schedule of fees information sheet and code of practice may be obtained from the department website <http://www.des.qld.gov.au> or by contacting the Permits and Licensing on 1300 130 372, option 4.