Form

Waste Tracking

Exemption for the transport of trackable waste

This form is to be used to submit an application for an exemption for the transport of trackable waste, under section 94 of the Environmental Protection Regulation 2019. Approvals must be granted before you can proceed lawfully with your project and any associated activities. Please read the information sheets and any guidelines included with your application to understand the environmental management and conservation issues, policies and procedures that relate to the activities proposed.

# Notes about the blank template

Notes to be deleted once read (see point re **DELETE HIDDEN TEXT** below)

**Template version history**

| **Version** | **Date** | **Version details** |
| --- | --- | --- |
| 1.00 | February 2018 | New templates for the Department of Environment and Science. |
| 2.00 | March 2020 | Updated template to include Quick Parts for repeatable information. |
| 3.00 | April 2021 | Merged the templates for application form with guides and application form without guides. Updated notes about blank template to provide better guidance. |
| 4.00 | May 2022 | Updated with the green bubble banner in line with Corporate Communication’s Publication/report templates. |

# Applicant (Registered Entity name or individual)

|  |
| --- |
|  |

This question example shows how table components are formatted. The table is not restricted to any particular row or column layout. Use any of the text box, drop down or check box options that are appropriate for the question. This sample illustrates a possible layout. The table columns should be sized to fit the task and the cells and response areas provided accordingly.

Ensure that table has the header row repeat across page option set.

# ACN / ARBN (if an incorporated entity)

|  |
| --- |
|  |

# Contact person

|  |
| --- |
|  |

# Applicant address and contact details

|  |  |
| --- | --- |
| Street address/registered office | |
| Telephone | Mobile |
| Email | |

# Specific information requirements

## Type of waste (including waste tracking code description) and quantity

|  |  |
| --- | --- |
| **Type of Waste** | **Quantity** |
|  |  |
|  |  |
|  |  |

For corporate identity questions please email Communication Services ([**DES.Comms@des.qld.gov.au**](mailto:DES.Comms@des.qld.gov.au)).

## Publication approval

**Appropriate publication approval** must be obtained before the final document is issued. All documents that are to be published online should be approved in accordance with the department’s [Web Publishing Policy and Procedure](https://desintranet.lands.resnet.qg/policies-procedures/policies-and-procedures/policy-register-sharepoint-saved-search?file_uri=%7BFFA88937-8C80-4647-B2A3-226160CA7CBC%7D/web-publishing-policy.pdf)

Delete page break if table of contents not used.

## Provide information to satisfy the administering authority that the waste does not show any environmentally significant characteristics. Please review Schedule 9 Part 2 and Schedule 9 and Part 3 division 2 of the Environmental Protection Regulations 2019.

|  |
| --- |
|  |

## Generator details (Registered entity name or individual name)

|  |
| --- |
|  |

## Waste collection location (include address)

|  |
| --- |
|  |

## Regulated Waste Transporter Name and Environmental Authority (EA) number

|  |  |
| --- | --- |
| **Name** | **EA Number** |
|  |  |
|  |  |

## Waste Receival Facility name and EA number

|  |  |
| --- | --- |
| **Name** | **EA Number** |
|  |  |
|  |  |

## Does an End of Waste Code (EOWC) apply to this waste? To confirm if an EOWC exists for this waste type, please click [here](https://www.business.qld.gov.au/running-business/environment/waste-management/regulated-waste/eow-codes#current-codes). Otherwise leave blank.

|  |  |
| --- | --- |
| **EOWC Name** | **EOWC Reference** |
|  |  |
|  |  |

## If an EOWC does exist for this waste type, it is possible that an exemption may not be required as it may be considered a resource.

## Timeframe requested for this exemption? Waste tracking exemptions must not exceed a maximum of twelve (12) months.

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| --- |
|  |

# Applicant checklist

You are required to provide supporting information with this application. Please tick the boxes to show you have included the information requested.

Use the checklist as a guide to having attached all essential information in your application.

Type of waste

Type of contaminant(s)

Sampling and analysis program to determine properties and concentration

Justification for sampling frequency

Level/concentration of contaminant(s)

NATA registered laboratory results

Review of results against Schedule 9 Part 2 of the Environmental Protection Regulation 2019

Review of results against Schedule 9 Part 3 Division 2 of the Environmental Protection Regulation 2019

# Declaration

While the following is an EXAMPLE - some of the words should be considered to be standard text (Oath, FOI and evidence Acts paragraphs) and not changed (check for currency before use).

It may be appropriate to ensure that the Declaration is all on one page.

Read through the certification before signing. Note that the ‘responsible person’ or their appointed signatory must sign this form.

* I am aware that it is an offence under section 480 of the *Environmental Protection Act 1994*, to give the administering authority a document containing information that I know is false, misleading or incomplete; and
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009*.

|  |  |
| --- | --- |
| APPLICANT’S FULL NAME | APPLICANT’S POSITION |
| APPLICANT’S SIGNATURE | DATE |

**Privacy statement for applications that are required to go on the public register**

The Department of Environment and Science (the department) is collecting the information on this form to assess information required under section 94 (2) as required under the *Environmental Protection Regulations 2019.*

You can generate a [draft privacy statement](https://www.forgov.qld.gov.au/generate-draft-privacy-statement) on the ForGov website. Please note that this resource is designed to assist you. You should contact the privacy officer for specific advice on any privacy issue.

# Example of a form with guide

The example format of a form without a side guide column is provided below. There is also an example further on in the document of an application with a side guide column. You should utilise whichever of these form formats that best suits your needs.