**Sections 89, 100 and 113 – Nature Conservation (Animals) Regulation 2020**

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| **RECEIPTING DETAILS ONLY**DATE RECEIPTED

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RECEIPT NUMBER

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AMOUNT RECEIVED

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RECEIPTED BY (NAME AND OFFICE)

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 | **Standard, specialised or advanced licence (native animal keeping, for a child aged between 13 and 17 years of age)** |
| **Important information for applicants**Applications for a child (a person 13 years of age but no more than 17 years of age) cannot be made using the Department of Environment, Science and Innovation (the department) digital platform for online services and transactions. This form is to be used to apply for a standard, specialised or advanced licence for a child (13 years of age but no more than 17 years of age). The application must be supported by a declaration from the child’s parents or guardian that they live at the same address and that they will supervise the child while carrying out activities under the licence.Under sections 101(2) and 114(1) of the Nature Conservation (Animals) Regulation 2020, a child may not be granted a licence to keep dangerous animals.Information requested will enable your application to be processed as prescribed by the *Nature Conservation Act 1992* (the Act)*.* Your application must be assessed, and a licence granted by the chief executive before you can proceed with the proposed activity. **Your application may take up to 40 business days to process.**Before lodging this application please read the information materials available on the department’s website at <https://www.qld.gov.au/environment/plants-animals/wildlife-permits/permit-types/keeping-native-animals>.Before lodging this application, you should be familiar with the requirements of the Act and regulations. These are available from the Office of Queensland Parliamentary Counsel at <http://www.legislation.qld.gov.au>. If you have queries about how to complete this form correctly or need guidance contact Permits and Licensing on **1300 130 372 option 4**.  |

**Terms and Conditions**

**Permits, licences and authorities**

Queensland's native wildlife is protected by legislation that aims to conserve biodiversity by protecting native plants and animals and their habitat. All native birds, reptiles, mammals, and amphibians are protected, along with some invertebrates, freshwater fish, the estuary stingray, and the grey nurse shark.

Other aquatic species are protected by the [Department of Agriculture and Fisheries](https://www.daf.qld.gov.au/), the [Great Barrier Reef Marine Park Authority](http://www.gbrmpa.gov.au/) and the Australian Government.

A licensing system helps us protect native wildlife species. By regulating the sustainable taking, keeping, using, or moving of native animals, we contribute to the maintenance of viable wild populations of plants and animals.

The type of approval(s) you will need depends upon a number of things, including:

* The nature and purpose of your proposed activity;
* The tenure of the area in which you intend to undertake your activity; and
* The species of wildlife concerned.

To apply for permits:

* within the protected area estate, nature refuges and special wildlife reserves as defined in the Act (e.g. national park, national park [Aboriginal land], national park [Torres Strait Island land] etc); or
* within a marine park under the *Marine Parks Act 2004*; or
* within State forest estate under the *Forestry Act 1959* (e.g. state forests and timber reserves).

Please contact the Queensland Parks and Wildlife Service and Partnerships at parkaccess@des.qld.gov.au

Note: Corporations must have an office in Queensland to be eligible to apply for an authority. The *Nature Conservation Act 1992* and the subordinate Nature Conservation Regulations may be found on the Office of Queensland Parliamentary Counsel website at https://www.legislation.qld.gov.au

**Privacy statement for wildlife permits**

Information you provide, assists the department in administering animals and plant licences, permits and authorities granted under the *Nature Conservation Act 1992*.

Some information may be provided to the Departments of Agriculture and Fisheries; Queensland Health; Queensland Police Service and the Australian Defence Force in order to investigate biosecurity or health issues or allegations of unlawful activity.

Some information, where relevant, may also be sent to non-government organisations such as the RSPCA Qld and the Queensland Wildlife Rehabilitation Council for the purpose of improving standards of native animal care.

Personal information in relation to your permit will not be disclosed to any other parties without your consent, unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website at <https://www.des.qld.gov.au/legal/privacy.html> For specific privacy information or enquiries please email privacy@des.qld.gov.au

**Completion of this form**

To enable your application to be processed you must answer all sections and acknowledge you have read the ‘terms and conditions’ by checking the box in section 1.

If you do not complete all sections, sign, and date the application form, your application will be returned to you as invalid.

1. **You may only lodge this application if you have accepted the above terms and conditions**

**[ ]** I accept the above terms and conditions.

1. **Applicant details** (Applicant must be a child who is 13 years or over and no more than 17 years of age)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Title | \*First name | Middle name | \*Surname | \* Date Of Birth |
| [ ]  Mr[ ]  Mrs[ ]  Miss[ ]  Ms[ ]  Other |       |       |       |       |

1. **Applicant residential address**

|  |  |  |  |
| --- | --- | --- | --- |
| \* Residential address (not a post office box) | \* Suburb | \* State | \*Postcode |
|       |       |       |       |

(Write ‘as above’’ if same as residential address)

|  |  |  |  |
| --- | --- | --- | --- |
| Postal address | Suburb | State | Postcode |
|       |       |       |       |

1. **Guardian details**

A child under the age of 13 years cannot be granted a licence. A licence may be granted to a child who is 13 years or over. The name and address of the child’s parent or guardian must be specified in the licence.

A parent or legal guardian must live at the same location as the child and any animals held under the licence and the guardian agrees to supervise the child while carrying out any activities authorised under the licence.

A parent or legal guardian must complete the following guardian details.

|  |  |
| --- | --- |
| Guardian’s full name       | Date of birth      |
| Guardian’s residential address       | Postcode      |

1. **Guardian contact details – email and phone contact is mandatory**

|  |  |
| --- | --- |
| Email address |       |
| Phone type[ ]  Home phone [ ]  Office phone[ ]  Mobile phone  | Area code      | Phone number (note: 10 digits including area code)      |

1. **Wildlife activities**

**NOTE:** For a full list of class 1 and class 2 animals please refer to Schedule 3 of the Nature Conservation (Animals) Regulation 2020. Under this schedule a ‘dangerous snake’ is defined as a class 2 dangerous animal. Under sections 101(2) and 114(1) of the Nature Conservation (Animals) Regulation 2020, a child may not be granted a licence to keep dangerous animals.

Tick below for the type of licence you require:

[ ]  **Standard licence**

* Use this application type if you wish to keep up to a maximum of 10 class 1 animals which include some species of birds, reptiles, amphibians, scorpions (genus *Urodacus*) and tarantulas (family Theraphosidae).
* The standard licence holder is prevented from trading an animal within six (6) months of acquisition.
* The standard licence holder is not authorised to breed animals in their possession.

[ ]  **Specialised licence**

* Use this application type if you wish to keep up to a maximum of 50:
	+ class 1 animals – birds, reptiles and amphibians; or
	+ class 2 animals – birds, reptiles and amphibians; and
	+ unlimited protected scorpions (genus *Urodacus*) and tarantulas (family Theraphosidae).
* The specialised licence holder is prevented from trading an animal within six (6) months of acquisition.
* *Dependant animals* as per section 83(3) of the Animals Regulation cannot be sold or given away without written approval of the chief executive.
* Where a specialised licence holder exceeds the maximum limit of 50 animals, for example via a breeding event, the licence holder must notify the department who will direct the holder to either:
	+ upgrade their licence to an advanced licence where practical;
	+ humanely dispose of reproductive material (i.e. eggs); or
	+ seek approval to sell or give away the animals once they are no longer dependent on their parent/s.

[ ]  **Advanced licence**

* Use this application type if you wish to keep, breed and trade:
	+ an unlimited number of class 1 or class 2 animals (birds, reptiles and amphibians); and
	+ an unlimited number of protected scorpions (genus *Urodacus*) and tarantulas (family Theraphosidae).
* The advanced licence holder is authorised to trade an animal at any time from date of approval.
* The advanced licence holder is authorised to breed animals in their possession.
* *Dependant animals* as per section 83(3) of the Animals Regulation cannot be sold or given away without written approval of the chief executive.
1. **Acknowledgement of licence requirements**

Applicants are advised to read the information materials and codes of practice available on the department’s website at <https://www.qld.gov.au/environment/plants-animals/wildlife-permits/permit-types/keeping-native-animals> .

[ ]  I have read and understood the licence requirements for the licence type I have selected.

1. **Code of practice and appropriate keep**

[ ] I have the necessary skills, experience, and equipment to keep relevant animals under this licence in accordance with the Code of practice - Captive reptile and amphibian husbandry and/or Code of practice – Aviculture.

1. **Location where the wildlife is to be kept**

Provide the address where the animals will be kept. This authority can be granted for one place only and it must not be a post office box**.**

|  |  |  |  |
| --- | --- | --- | --- |
| \* Physical street address (write “as above” if same as residential address) | \* Suburb | \* State | \* Postcode |
|       |       |       |       |

**AND**

|  |  |
| --- | --- |
| \* Lot number | \* Plan number |
|       |       |

1. **Requirement for record keeping**

You are required to use paper records, as it is not possible for a person under 18 years of age to access the relevant online record keeping system.

Please select one of the options below for supplying paper record books:

|  |  |
| --- | --- |
| [ ]  I do not have a department approved record book and would like to purchase a hard copy.  |  I want to order a record book: [ ]  20 page record book [ ]  50 page record bookThe fee you pay must include the fee for the record book or your licence cannot be issued. The book will be sent to your postal address. |

1. **Wildlife Suitability**

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act*;* or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence under another Act relating to wildlife; or (iv) an offence, however described, equivalent to an offence mentioned under (i) to (iii) under the law of another State or country?

[ ]  Yes – an assessment officer will contact you regarding this response.

[ ]  No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
3. Is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
4. Regularly directs staff for the activity or business in their duties; or
5. Is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.
6. **Applicant’s declaration**

Note: If you provide inaccurate or misleading information in this application you may be liable for prosecution under the relevant Acts or Regulations.

* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977.*

|  |
| --- |
| Applicant’s name      |
| Applicant’s signature | Date      |

1. **Wildlife suitability declaration for guardian**

During the past three (3) years, have you (or an associate) been convicted of: (i) an offence against the Act*;* or (ii) an animal welfare offence under the *Animal Care and Protection Act 2001*;or (iii) an offence under another Act relating to wildlife; or (iv) an offence, however described, equivalent to an offence mentioned under (i) to (iii) under the law of another State or country?

[ ]  Yes – an assessment officer will contact you regarding this response.

[ ]  No

Note: An associate, of a person whose suitability to hold an animal authority is being considered, means –

1. If the person is a corporation – each executive officer of the corporation; or
2. If the person is an individual – another person who –
3. Is, or is intended to be, regularly or usually in charge of the individual’s activity or business, or proposed activity or business, that relates, or is intended to relate, to the authority; or
4. Regularly directs staff for the activity or business in their duties; or
5. Is, or is intended to be, in a position to control or substantially influence the activity or business, or proposed activity or business.
6. **Guardian’s declaration**

Note: If you provide inaccurate or misleading information in this application you may be liable for prosecution under the relevant Acts or Regulations.

* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge and I make this solemn declaration conscientiously believing the same to be true.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977.*

|  |
| --- |
| Guardian’s name      |
| Guardian’s signature | Date      |

Note: Section 143A of the *Nature Conservation Act 1992* provides that a person must not give to an authorised person a document containing information that the person knows is false, misleading, or incomplete. Maximum penalty – 100 penalty units.

1. **Applicant checklist**

[ ]  All sections on application form completed, signed and dated.

[ ]  Supporting information attached.

**Continued next page – applicant required to provide payment details for the licence application and record book**

**Fees - are payable for the licence application and a wildlife record book, which are required by a child.**

[ ]  Cheque or money order payable to the Department of Environment, Science and Innovation (attached).

[ ]  Bpoint – request to pay the application fee by Bpoint. Please **do not email your credit card** details – the department will send you a link to pay securely by MasterCard or VISA, credit or debit card via Bpoint.

*To ensure compliance with the Payment Card Industry Data Security Standard, any credit card information received by the department by email will be redacted from the system without payment being processed.*

Provide the following information:

|  |
| --- |
|  Applicant’s name      |
| Guardians name (list the same guardian details as on the application)      |
| Email address for link to be sent (Note: The department can only send link to one (1) email address)      |
| Application fee – specify the application fee and the record book fee, or state “balance owing”      |

Please return completed application to: **Email:** palm@des.qld.gov.au

 **Post:** **Permits and Licensing**

 **Department of Environment, Science and Innovation**

 GPO Box 2454

 Brisbane Queensland 4001

A schedule of fees information sheet and the Information sheet – Wildlife authorities and privacy may be obtained from the department’s website <http://www.des.qld.gov.au> or by contacting Permits and Licensing on 1300 130 372, option 4.