*Environmental Protection Act 1994*

Application for amendment of Transitional Environmental Program

This form must be used when applying for an amendment of a transitional environmental program (TEP) pursuant to section 344 of the Environmental Protection Act 1994 (the Act). Amendments require information of the same nature as a TEP application. For assistance to fill this application out refer to the Transitional Environmental Programs Guideline (ESR/2023/6520).

# Privacy statement

*The Department of Environment and Science (DES) will use the personal information collected on this form in accordance with the Information Privacy Act 2009. The information will only be accessed and used by authorised employees within DES in the context of the disclosure and will not be otherwise used or disclosed unless required or authorised by law.  For queries about privacy matters email:* [*privacy@des.qld.gov.au*](mailto:privacy@des.qld.gov.au) *or telephone: 13 74 68.*

*Pursuant to section 540 of the Environmental Protection Act 1994 (EP Act), DES is required to maintain a register of certain documents and information authorised under the EP Act. The register is available for inspection by members of the public who are able take extracts, or copies of the documents from the register. Documents or information that are required to be kept on the register are published in their entirety unless alteration is required by the EP Act. For more information on the Department’s public register, follow the link or search ‘public register’ at* [*www.qld.gov.au*](http://www.qld.gov.au).

This application to amend a TEP must be undertaken in this approved form and must be accompanied by the fee prescribed by regulation. For fees association with this application, find more information here- [Fees and services | Department of Environment and Science, Queensland (des.qld.gov.au)](https://www.des.qld.gov.au/our-department/fees-services?category=224).

For further information see Chapter 7, Part 3 of the Act or refer to the Transitional Environmental Programs Guideline (ESR/2023/6520)[[1]](#footnote-2).

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| Note: For applications to the Department of Environment and Science, the only way to pay fees by credit card is by completing the application through Online Services. For other fee payment options see page 7. |

# Applicant details

|  |  |
| --- | --- |
| **Individual or Company responsible:** | Insert individual or registered company name |
| **Individual/Company address:** | Insert individual or registered company address |
| **ACN (if applicable):** | Insert Australian Company Number (ACN) as per original TEP approval |
| **Amendment application date:**  \*Note: the department will not start assessing the application until upfront fees are received by the department. | Click or tap to enter a date. |
| Insert method of application, mail/email/online system etc. |
| **TEP reference number:** | Insert reference # of existing TEP |
| **Site details:** | Insert site location details including real property descriptions and tenures |
| **Environmental Authority (EA) number (if relevant):** | Insert EA number |
| **EA holder names (if relevant):** | Insert EA holder names |
| **Development Approval (DA) number (if relevant):** | Insert DA number |

# What is a transitional environmental program?

A transitional environmental program (TEP) is a specific program that, when complied with, achieves compliance under the Environmental Protection Act 1994 (the Act) by doing one or more of the following:

1. Reducing environmental harm caused by the activity;
2. Detailing the transition of the activity to an environmental standard;
3. Detailing the transition of the activity to comply with –
4. A condition of an environmental authority for the activity; or
5. A development condition; or
6. A prescribed condition for carrying out a small scale mining activity; or
7. An agricultural ERA standard that applies to an agricultural ERA.

NOTE: A TEP cannot be used to achieve compliance with an enforceable undertaking or a PRCP schedule.

Find out more detailed information about environmental harm and the relevant thresholds – [Meeting environmental obligations and duties | Environment | Department of Environment and Science, Queensland (des.qld.gov.au)](https://environment.des.qld.gov.au/management/compliance-enforcement/obligations-duties).

# Details of current TEP

|  |  |
| --- | --- |
| **Reason for current (approved) TEP:** | The TEP relates to achieving compliance under the Act by (select all that apply below):  reducing environmental harm  transitioning to an environmental standard  complying with a condition of an environmental authority (EA)  complying with a condition of a development approval (DA)  complying with a prescribed condition for a small-scale mining activity  complying with an agricultural ERA standard |
| **Period of current (approved) TEP:** | Insert start and end date of existing TEP |
| **Period of time remaining under current TEP:** | Click or tap here to enter text. |
| **Does this amendment application propose to extend the period of the current TEP?** | Yes  No  **If Yes, what is the proposed TEP end date?**  \*NOTE: if the proposed new end date in total extends the TEP beyond 5 years, public notification requirements apply: see s.344(2) EP Act.    Click or tap to enter a date. |

# Details of proposed amendment/s

Provide all details of the proposed amendments in the relevant sections of the table below. Please refer to the current approved TEP for all necessary details.

|  |  |  |
| --- | --- | --- |
| **TEP conditions** [section 341(1)(a)]  List any conditions imposed under the current TEP that this application proposes to amend. Provide details of the proposed amendment/s to the condition/s. | | |
| **Current TEP condition/requirement** | **Proposed amendment** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Objectives** [section 331(2)(a)]  Provide details of how the proposed amendment/s will change objectives approved under the current TEP. Include details of how the amended objectives will achieve compliance with the Act. | | |
| **Current objective** | **Amended objective** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Actions** [section 331(2)(b)]  Provide details of how the proposed amendment/s will change any actions approved under the current TEP. These are to take into account the best practice environmental management for the activity and the risks of environmental harm being caused by the activity. | | |
| **Current action** | **Amended action** | **Day the action will be completed by** |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap to enter a date. |
| Right click and insert more rows below as required |  |  |
| **Reducing environmental harm** [section 331(2)(c)]  Provide details of how the proposed amendment/s will prevent or minimise environmental harm under the current TEP and include any additional and/or amended interim measures that intend to be implemented.  **NOTE:** pursuant to section 344(3) of the Act, the department can only approve a TEP amendment application if it is satisfied that it will not result in increased environmental harm as a result of the amendments proposed. | | |
| **Current measures for preventing/minimising environmental harm (including interim measures)** | **Additional and/or amended measures for preventing/minimising environmental harm (including interim measures)** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Transition to an environmental standard** [section 331(2)(d)] *\*Complete this section if applicable\**  Provide details of the environmental standard and how the proposed amendments may affect the transition | | |
| **Environmental standard** | **Impacts from amendment/s** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Compliance with an EA, DA, prescribed small scale mining condition, or an agricultural ERA standard** [section 331(2)(e)]*\*Complete this section if applicable\**  List any relevant conditions associated with the current TEP and provide details of how the proposed amendment/s may impact the transition into compliance. This is to include details of the condition and how the activity does not comply with it; and how compliance with the condition will be achieved before the program ends. | | |
| **Relevant conditions** | **Impact from amendment/s** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Performance indicators** [section 331(2)(g)]  Provide details of how the proposed amendment/s will change any performance indicators approved under the current TEP. Note: performance indicators should be at intervals of not more than 6 months. | | |
| **Current performance indicator** | **Amended performance indicator** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Monitoring** [section 331(2)(h)  Provide details of how the proposed amendment/s will change any monitoring requirements under the current TEP | | |
| **Current monitoring requirement** | **Amended monitoring requirement** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |
| **Reporting** [section 331(2)(h)]  Please provide details of how the proposed amendment/s will change any reporting requirements under the current TEP. | | |
| **Existing reporting requirement** | **Amended reporting requirement** | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Click or tap here to enter text. | Click or tap here to enter text. | |
| Right click and insert more rows below as required |  | |

# Other relevant details

|  |
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| Use this section to include any other details that are relevant to the proposed amendments |

**Payment of fees**

You are required to pay an amendment application fee at the time of application. If your amendment application is approved, you will be required to pay a fee annually. Each TEP has a regulated fee and accrued monitoring fee per annum. This includes the annual return process and any inspections or monitoring that may need to occur as a direct result of the TEP. Hours of assessment can be spread throughout the TEP period. Fees will be invoiced with the subsequent annual return date each year. Information on fees is available on the Department of Environment and Science website – [Fees and services | Department of Environment and Science, Queensland (des.qld.gov.au)](https://www.des.qld.gov.au/our-department/fees-services?category=224)

For the purpose of payment please fill out the table below:

|  |  |
| --- | --- |
| **Application contact person** | Click or tap here to enter text. |
| **Phone number of contact person** | Click or tap here to enter text. |
| **Email of contact person** | Click or tap here to enter text. |

The application fee is\*: $.............

Please select your payment method for the application fee below:

*For fees payable to the Department of Environment and Science:*

Email the completed application with a request to pay the application fee by Bpoint. Please do not email your credit card details – we will send you a link to pay securely by credit card via Bpoint.

*For fees payable to the Department of Agriculture and Fisheries:*

Cheque or money order payable to the Department of Agriculture and Fisheries (attached).

For credit card payment, please provide contact details and we will contact you for payment to be made over the telephone.

**Applicant declaration**

I declare that the information I have provided is true and correct. I understand that it is an offence under the Environmental Protection Act 1994 to give information that I know is false, misleading, or incomplete.

I will comply with all conditions on my TEP as well as any relevant provisions in the *Environmental Protection Act 1994*. I understand that I am responsible for managing the environmental impacts of these activities, and that approval of this application is not an endorsement by the administering authority of the effectiveness of the management practices proposed or implemented.

|  |  |
| --- | --- |
| Applicant’s full name\*  Click or tap here to enter text. | Applicant’s position (\*if an organisation)  Click or tap here to enter text. |
| Applicant’s signature\*  Click or tap here to enter text. | Date\*  Click or tap to enter a date. |

**Submit your completed application:**

**For TEP amendment applications relating to an EA for ERA 2, ERA 3, or ERA 4:**

**Email to**: [livestockregulator@daf.qld.gov.au](mailto:livestockregulator@daf.qld.gov.au) or:

**Post:**

Senior Environmental Scientist

Department of Agriculture and Fisheries

GPO Box 102

TOOWOOMBA QLD 4350 Further information: [www.business.qld.gov.au](http://www.business.qld.gov.au/) Email: [livestockregulator@daf.qld.gov.au](mailto:livestockregulator@daf.qld.gov.au) Phone: 13 25 23 Fax: (07) 4529 9233

**For all other TEP amendment applications:**

**Email** to: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au) or:

**Post:**

Permit and Licence Management

Department of Environment and Science

GPO Box 2454

BRISBANE QLD 4001

Further information: Email: [palm@des.qld.gov.au](mailto:palm@des.qld.gov.au) Phone: 1300 130 372 (option 4)

1. This is the publication number. The publication number can be used as a search term to find the latest version of a publication at [www.des.qld.gov.au](http://www.des.qld.gov.au/). [↑](#footnote-ref-2)