# Amend a high risk area on the flora survey trigger map

*This form is to be used to request an amendment (e.g. reduction or removal) of a high risk area on the flora survey trigger survey map under Section 251 of the Nature Conservation (Wildlife Management) Regulation 2006. The form is only to be used in circumstances where a suitably qualified person has recently (for example within the past 12 months) undertaken a flora survey in accordance with the flora survey guidelines (or an approved exception from the flora survey guideline) and certified that they have found no endangered, vulnerable or near threatened (EVNT) plants in the area, nor the surrounding 100m. If appropriate, the chief executive (or their authorised delegate) may agree to amend the area on the flora survey trigger map for ten years, after which the department will reassess the area using the best available information.* *As the flora survey trigger map is typically amended in June each year, it is recommended that you submit your request by February to ensure a timely decision.*

# Contact information

|  |  |
| --- | --- |
| Individual or organisation name      | australian business number (if applicable)        |
| RESIDENTIAL OR REGISTERED BUSINESS ADDRESS (NOT A POST OFFICE BOX ADDRESS)      |
| POSTAL ADDRESS (IF DIFFERENT FROM ABOVE)      |
| CONTACT PERSON (IF APPLICABLE)       |
| Phone number      | EMAIL address (if you consent to receiving correspondnce by email)      |

# Extent of the high risk area requested to be amended

The extent of high risk area requested to be amended on the flora survey trigger map is:

[ ]  The entire area of the following lot(s): (e.g. lot 1 on RP234567)

OR

[ ]  The entire area of the shapefile[[1]](#footnote-1) submitted with this request form.

Note: a 100m buffer is also required to be surveyed and certified.

# Flora survey

Has a suitably qualified person recently, (e.g. within the past 12 months), undertaken a flora survey of the entire area identified above (plus a 100m buffer) in accordance with the flora survey guidelines (or an approved exception from the flora survey guideline), and certified that they found no EVNT species, as required in section 7.2 of the flora survey guidelines?

The flora survey guidelines are available at <https://environment.des.qld.gov.au/licences-permits/plants-animals/documents/gl-wl-pp-flora-survey.pdf>.

[ ]  Yes—the flora survey report is attached, identifying that the entire area (plus a 100m buffer) was surveyed, with certification in accordance with section 7.2 of the flora survey guidelines.

[ ]  No— a suitably qualified person must undertake an appropriate flora survey before you can request to have a high risk area amended.

# Landholder consent

Have all the landholders been contacted and provided consent for this request form to be lodged?

|  |  |  |  |
| --- | --- | --- | --- |
| **Landholder’s name** | **Landholder’s signature** | **Date** | **Land parcels (e.g. Lot 2 on RP12345)** |
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# Declaration

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Note:** If you have provided inaccurate or misleading information in this request form or flora survey report you may be liable for prosecution.* I declare that the information provided is true and correct to the best of my knowledge.

|  |  |
| --- | --- |
| FULL NAME      | POSITION (if REQUESTING ON BEHALF OF an organisation)      |
| SIGNATURE | DATE      |

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| --- | --- |
| 5. Checklist |  |
| [ ]  All questions on request form completed, declaration signed and dated.[ ]  Shapefile of extent of high risk area requested to be amended attached (if applicable).[ ]  Flora survey report attached.  | Please submit your completed request form to:palm@des.qld.gov.auOr: **Permits and Licencing** **Department of Environment and Science**GPO Box 2454Brisbane Queensland 4001Enquiries: **1300 130 372 option 4** |

**What happens next?**

Once you have submitted your request, you will receive an email or letter acknowledging your request has been received.

The Department of Environment and Science (the department) will assess your request using the information you have supplied, as well as any imagery and other relevant data available to the department. The department may contact you to request further information if your information is incomplete.

When the flora survey trigger map is next amended, the chief executive (or their authorised delegate) will send you an email or letter to inform you of the outcome of your request and the reason for the decision. If the requested area is amended on the trigger map, the chief executive (or their authorised delegate) may reassess the area after 10 years, using the best available information at the time.

**Privacy statement**

The information you provide is used by the department for the purpose of processing your request to amend a high risk area from the flora survey trigger map, including any ongoing management, administration, compliance or law enforcement purposes related to protected plants in the request area. Your personal information will not be used or disclosed for any other purpose without your consent unless authorised or required by law.

More information on our commitment to privacy is available on the department’s website www.des.qld.gov.au. For specific privacy information or enquiries please email privacy@des.qld.gov.au.

1. A shapefile is a geospatial vector data format for geographic information system software, such as ArcGIS. The .zip file must contain at least the .shp, .shx, .dbf, and .prj files. [↑](#footnote-ref-1)