***Waste Reduction and Recycling Act 2011***

Approval of waste as exempt waste – serious local event waste

This form must be used for making an application to the chief executive1 for approval of waste as exempt waste under section 28 of the Waste Reduction and Recycling Act 2011 (the Act). This form is to be used when requesting waste to be approved as exempt waste for serious local event waste outside of the limited period detailed in section 27A of the Act.

*Serious local event is a serious disruption in a community, caused by the impact of an event that requires a significant coordinated response by a local government and other entities to help the community recover from the disruption.*

*Serious local event waste means waste generated by activities in the immediate preparation for, or by or because of, a serious local event. It does not include waste generated by activities in general preparation for storms that are predicted or are likely to occur in a particular season each year or in anticipation of the next cyclone season.*

Under section 29 of the Act, the chief executive may require additional information or documents to be given. Should this be the case, the department will send the applicant a further information notice requesting that information or documents be given by a stated date. Under the Act, failure to provide the requested additional information by the stated date will result in the application being taken to be withdrawn unless an extension of time is agreed upon.

*When completing this form, it is recommended that applicants read the information regarding exempt waste applications and the waste levy on the Queensland Government’s website at www.qld.gov.au/wastedisposallevy. This information will assist the applicant in identifying any fees and supporting information that may be needed for the application.*

1. **Applicant details**

*<NOTE: Only the chief executive officer of the local government in whose local government area the serious local event waste was generated can apply for an exemption for serious local event waste.>*

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| NAME OF LOCAL GOVERNMENT       |
| ABN/ACN       |
| CHIEF EXECUTIVE OFFICER OF LOCAL GOVERNMENT       |
| REGISTERED OFFICE ADDRESS (not a post office box)      |
| SUBURB       | POSTCODE       |
| POSTAL ADDRESS (if different from above)      |
| SUBURB        | POSTCODE       |
| OFFICE MAIN PHONE       |
| EMAIL OF ENTITY (if applicable)       |

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| CONTACT PERSON FOR APPLICATION      |
| POSITION       |
| PHONE       | MOBILE       |
| EMAIL       |

How would you like to receive correspondence from the department?

|  |  |
| --- | --- |
| [ ]  To your nominated email addresses above | [ ]  Mailed to your postal address above |

1. **Waste details**

Please provide a description of the waste that is required to be exempt waste due to the serious local event. *<Example: construction and demolition waste (structures, including dwellings and other materials that have been burnt), spoilt food due to extended power outages.>*

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Please indicate if further supporting information has been attached. [ ]

1. **Waste disposal details**

Please indicate the waste disposal site/s, including site name and address, where the waste will be disposed.

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Please indicate if further supporting information has been attached. [ ]

Exemption period sought: *<NOTE: The period of approval cannot be more than three years.>*

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| --- | --- |
| FROM: (DD/MM/YYYY)      | TO: (DD/MM/YYYY)      |

1. **Declaration**

<NOTE: This section is to be completed by the person authorised to sign this application on behalf of the applicant Only the chief executive officer of the local government in whose local government area the serious local event waste was generated can apply for an exemption for serious local event waste.>

* This application is for an exemption from the waste levy for serious local event waste.
* I do solemnly and sincerely declare that the information provided is true and correct to the best of my knowledge.
* I understand that it is an offence under sections 265 and 265A of the *Waste Reduction and Recycling Act 2011* to give to the chief executive information, or a document containing information that I know to be false, misleading or incomplete in a material particular.
* I understand that all information supplied on or with this application form may be disclosed publicly in accordance with the *Right to Information Act 2009* and the *Evidence Act 1977*.

|  |  |
| --- | --- |
| FULL NAME      | chief executive officer of local government      |
| SIGNATURE | DATE      |

1. **Applicant checklist**

[ ]  Application form completed and signed.

[ ]  Supporting information attached (if applicable).

**Please submit this completed application form and supporting information to:**

**Email:** wastelevyapps@des.qld.gov.au

The email subject line should state ‘Exempt waste application – serious local event waste’. The file size limit for submission via email is 20MB. Any submission via email which exceeds 20MB will need to be broken down into separate emails, with each email subject line clearly stating ‘Part X of X’ (e.g. Part 1 of 2).

If needed, please contact Levy Services at wastelevyapps@des.qld.gov.au

**Privacy statement**

The Department of Environment, Science and Innovation is committed to protecting the privacy, accuracy and security of your personal information in accordance with the *Information Privacy Act 2009*. The department is collecting your personal information in this form in order to determine what information is available and respond to your request. The information will only be accessed by authorised employees within the department. Your information will not be given to any other person or agency unless you have given us permission or we are authorised or required by law. All information supplied on this form may be disclosed publicly in accordance with the *Right to Information Act 2009* and *Evidence Act 1977*. For queries about privacy matters email: privacy@des.qld.gov.au or telephone: 13 74 68.